

## TOWN OF TYNGSBOROUGH

Office of the Board of Selectmen

25 Bryant Lane

Tyngsborough, MA 01879

Tel: 978 649-2300 Ext. 100 Fax: 978 649-2320

APPROVED

### Board of Selectmen Meeting Minutes

Thursday, December 22, 2011 at 5:00 P.M. Conference Room, Town Offices, 25 Bryant Lane

Members Present: Selectman Rick Reault, Selectman Robert Jackson, Selectwoman Elizabeth Coughlin, Selectman Corliss Lambert

Member Absent: Selectman Allen Curseaden

Staff Present: Michael Gilleberto, Admin Assistant Therese Gay

The listing of matters are those reasonable anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

#### 1. 5:00 PM Open Meeting

The Board voted on a motion by Selectman Jackson, second by Selectwoman Coughlin to open the meeting. Meeting was called to order at 5:07 PM.

#### 2. Town Accountant - Interview

The Board welcomed Ms Catherine Gabriel-Heusser. The Board asked Ms Gabriel-Heusser in for a second interview, the first interview went very well and there was some additional information the Board wanted to ask. The second interview went well Ms Gabriel-Heusser answered the questions quickly and with accuracy. The candidate is knowledgeable in municipal accounting. The Board voted 4-0-1 on a motion by Selectman Lambert, second by Selectman Jackson to offer the position of Town Accountant to Catherine Gabriel-Heusser and to authorize the Town Administrator to negotiate a starting salary.

#### 3. 5:45 PM Executive Session

##### A. Collective Bargaining

The Board voted on a motion by Selectman Lambert, second by Selectman Jackson to re-enter into Executive Session to discuss strategy with respect to collective bargaining, as an open meeting may have a detrimental effect on such subject matters and to return to open session only to adjourn.

Roll Call Vote: Selectman Lambert, yes; Selectwoman Coughlin, yes; Selectman Jackson, yes; Selectman Reault, yes. The Board entered into executive session at 6:35 P.M.

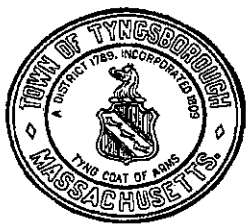
#### 4. 9:00 PM Adjournment

The Board voted 4-0 on a motion by Selectman Jackson second by Selectman Lambert to adjourn the meeting. The meeting adjourned at 7:00 PM.

Respectfully submitted

Therese Gay  
Admin Assistant

Approved on Monday March 12, 2012



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### **Board of Selectmen Meeting Notice**

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- 1. 5:00 PM Open Meeting**
- 2. Town Accountant – Interview**
- 3. 5:45 PM Executive Session**
  - A. Collective Bargaining**

#### **Future Meetings**

**Town Hall Closed Monday, December 26<sup>th</sup> and Monday, January 2<sup>nd</sup> in Observance of Christmas Day and New Year's Day**

**Selectmen's Meeting Monday, January 9, 2012 at 6:00 PM at the Town Offices**

**Town Hall Closed Monday, January 16, 2012 in Observance of Martin Luther King, Jr. Day**

**Selectmen's Meeting Monday, January 23, 2012 at 6:00 PM at the Town Offices**

**Selectmen's Meeting Monday, January 30, 2012 at 6:00 PM at the Town Offices**

**Special Town Meeting Wednesday, February 15, 2012 at 7:00 PM at Tyngsborough Elementary School**